



New Richmond Area  
**Community Foundation**  
*leadership • philanthropy • collaboration*

## **Grant Application Guidelines**

The goal of our competitive grants program is to improve the fabric of the New Richmond community. The New Richmond area is generally defined as the area encompassing the School District of New Richmond. We recognize that there are services and programs that are provided by organizations located outside of this area that benefit the community. Service to greater New Richmond must be described in the grant application.

**As of August 2022, NRACF is utilizing an online grant application portal administered by St. Croix Valley Foundation. [Click here](#) to access the application portal.** New applicants begin by establishing an online account. Returning applicants log on to the portal. Select New Richmond Area Community Foundation from the list of affiliate grant makers.

Applicants may save and return to the form any time prior to submitting the application. For editing ease, the narrative section maximum character count is substantial; however, **the review panel appreciates concise applications**. Following application submission, an applicant may download a copy of the completed application.

**Application Deadlines: April 15 and October 15.** The deadline is extended to Monday when the 15<sup>th</sup> falls on a weekend. Applications must be submitted by midnight of the deadline date.

**Grant Timeframe:** Grant activities during the spring round must start no earlier than July 1; grant activities during the fall round start no earlier than January 1. Funded activities must be completed within a 12-month period.

**Grant Notification:** Spring applicants are notified by mid-June; Fall applicants are notified by mid-December.

**Types of support:** Organizations may apply for program or unrestricted (general) support.  
***Applicants for unrestricted support must demonstrate service and benefits to greater New Richmond.***

**Grant amount requests range up to a maximum of \$2,500.**

### **Eligible Applicants:**

- Nonprofit organizations with 501(c)(3) status or groups that have an appropriate fiscal sponsor, and government entities (i.e. schools and municipalities).
- Churches and religious organizations may apply for support for activities that benefit the larger community, but not for activities that have a specific religious purpose.

Grants cannot be made to individuals.

Organizations may only submit one application per grant round.

Priority is given to applications addressing one or more of these Destiny Drivers and other areas of focus designated by the Board of Directors:

- Leadership
- Hunger
- Literacy
- Pathways & Greenspaces
- Shelter
- Youth & Families

Information about our Destiny Drivers is available on our website:

<https://www.nracfoundation.com/what-we-do/>

The Foundation does not accept applications for funding for the following:

- Endowments
- Re-granting by another organization
- Political organizations
- Direct support of individuals

**Final Report:** Please submit a report on results of the grant within 90 days of completing funded activities. ***The report form is available on the online portal.***

**Questions:** Contact Margret Swanson, Executive Director

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