



*New Richmond Area*  
**COMMUNITY FOUNDATION**  
leadership • philanthropy • collaboration

## **2011 Grant Application Instructions and Guidelines**

Our mission is to improve the fabric of the community. The New Richmond Area Community is generally defined as the area within the School District of New Richmond. We recognize that there are services/programs that originate and are provided outside of this school district area that also benefit the community. The benefit of the services/programs to the community should be reflected in the grant application.

Application deadline: All grant applications must be received in the foundation office by **4:00 p.m., Friday, May 27, 2011.**

Applications should be mailed to the address shown on our application (PO Box 96, New Richmond). Arrangements may be made in advance to deliver the application to the office. Email is the preferred method for questions: [nracfoundation@gmail.com](mailto:nracfoundation@gmail.com).

Grant term: June 15, 2011 – June 14, 2012. All approved grant funds must be used during the grant term.

Written grant applications are required and will be considered only if submitted by eligible charitable 501(c)(3) non-profit organizations or described under IRS Code Section 170(b). Grants cannot be made to individuals.

The grant application form is available on our web site. It cannot be saved and submitted from the web site. Therefore, save the form to your computer as a new document name before beginning to complete it. Print the completed application for signature and submittal to the NRACF.

Applications will be considered for purposes that fall under the following broad categories:

Health, Human Services, Arts and Culture, Education and Literacy, Recreation, Leadership, Environment, Youth and Families, Autism research or family support

Grant amounts may range from \$100 to a maximum of \$1500.

We recognize that simpler projects and those costing a relatively small amount, most often can be described in an equally simple manner. Applicants are asked to provide an appropriate amount of detail so that the foundation members can accurately evaluate the request, without detracting the requesting organization from their core purpose.